

**Minutes of West Fairlee Selectboard Regular Meeting  
January 4, 2010**

**Present from the Selectboard:** Beverly Ash and Doug Sonsalla  
**Visitors:** Jim McDade, John and Jonathan Blake, Roger Bailey

**The meeting was called to order at 7:04pm at the Community Building multi-purpose room.**

**Visitors:** *Jim McDade: Recycling*

McDade reported that Town recycling has started to have issues with overfilled containers from Northeast Waste. The board will follow up.

*Jonathan Blake: Telephone Pole*

Blake has attempted following up regarding a telephone pole located in a Town road without success. The board will work on contacting Charlie Davenport from Topsham Telephone. The issues with the pole location were discussed.

**Minutes:** Motion by Ash to approve the minutes of December 21, 2009. Sonsalla seconded the motion. The vote was unanimous in favor.

**Roads:** *Heatherfield Road Letter/Mailing*

A letter was drafted for contacting the Heatherfield Road residents regarding the road classification. The letter was read by Sonsalla. Classifications of other roads were discussed. A portion of Bear Notch Road is Class 3 and is not currently plowed. There are no permanent residents, but homes are utilized on the road. The discontinuation/reclassification of Beebe Road was discussed. Inconsistency on the Town roads' mileage was also discussed. Sonsalla requested cost information from J&J Blake Excavating to complete accurate mileage measurements on Class 3 or lower class roads. Sonsalla indicated that the board has already approved the work and requested that the Blakes complete the work. Ash moved to prepare letters for Beebe and Slaughterhouse Road residents/abutters to notify them of a potential hearing for reclassification/discontinuation of the roads. The letters will be discussed at the next meeting. Sonsalla seconded the motion and the vote passed unanimously.

*Miscellaneous Items*

Some of the brush on Back Street will be cut by hand. The Town signs have been purchased and will be put up in the spring. The board thanked the road crew for the road maintenance during the last winter storm.

**Old Business:** *Construction Manager for Town Hall Relocation RFP*  
Tabled.

*Updated Tax Maps RFP*

A draft RFP was presented and reviewed. Issues with identifying the Town's specific needs were discussed as well as the information that will be necessary to provide to

interested parties. The tax maps may need to be largely redone. The draft RFP will be reviewed by the board and Listers.

*Part Time Building Manager Position*  
Tabled.

*Conflict of Interest Policy*

Ash moved to adopt the model Conflict of Interest Policy as provided in the VLCT handbook. Sonsalla seconded the motion and the vote passed unanimously. The scope of the Policy was discussed and reviewed.

*2010 Budget Review*  
Tabled.

**New Business:** None.

**Sign Orders:** Motion by Sonsalla to sign orders. Ash seconded the motion. The vote was unanimous in favor.

**Correspondence:** Correspondence was reviewed by the board.

**Agenda Items for Next Meeting:** Sign Heatherfield Road letter and schedule meeting, Beebe Road & Slaughterhouse Road letter reviews/meeting schedules, Tax Map RFP, Construction Manager for Town Hall Relocation RFP, Part Time Building Manager Position, 2010 Budget Review

**Motion by Sonsalla, at 8:27pm, to adjourn the meeting. Ash seconded the motion. The vote was unanimous in favor.**

Respectfully submitted,

Holly Lewis-Poulin  
Selectboard Clerk