

**Minutes of West Fairlee Selectboard Regular Meeting
March 15, 2010**

Present from the Selectboard: Bonnie Cray, Nate Pero, David Butch Moore, Jim Brigham, and Sharon Petersen

Visitors: Shawn Gonyaw (Principal, Westshire Elementary School), Brigid Reilly, Mary Brigham, Roger Bailey, Jim McDade, Joe Benning (Candidate for State Senate), Andy Petersen

The meeting was called to order at 7:00pm at the Community Building multi-purpose room.

Petersen moved to appoint Bonnie Cray as selectboard Chair. The motion was seconded, and approved unanimously.

Visitors: *Joe Benning, Candidate for State Senate:* Benning introduced himself as a candidate for State Senate and wants West Fairlee not to feel left out of the district. Bailey asked what plans Benning has for cell phone coverage and roads. Benning suggested taking questions after the meeting.

Shawn Gonyaw, Principal of Westshire Elementary School: Gonyaw indicated that on Friday, Gonyaw and older students bring the recycling over to the West Fairlee collection area behind the Community Building and have found the bins locked. Gonyaw suggested relocating the bins to the school property to allow them to be opened for an hour or so for recycling disposal. Moore questioned the insurance liability. Cray suggested checking with the school board on insurance. Cray will speak with Northeast Waste regarding concerns of trash left outside the dumpsters. Cray will also speak with Northeast Waste regarding concerns of moving the bins to the school property. Gonyaw will contact Cray once more information has been obtained.

Minutes: Motion by Cray to approve the minutes of March 1, 2010. Brigham seconded the motion. The vote was unanimous in favor.

New Business: *Letter of Resignation: Andy Petersen, Auditor:* The board received a letter of resignation from Andy Petersen as an auditor due to a conflict of interest due to Sharon Petersen's position on the selectboard. Cray read letters from Sharon and Andy Petersen for their resignation from the CDC due to conflict of interest. Cray indicated that everyone is welcome at meetings and encouraged everyone to come.

Appointments

Listers: One more Lister position is available due to the resignation of Jesse Albornaki. Interested parties will be referred to the listers before appointment.

Auditor:

Open for appointment

Tree Warden: Open for appointment (Fred Cook has been contacted)

Fence Viewers: Jackie Isaaks
Rebecca Wurdak
Mary Brigham

Surveyor of Wood, Lumber and Coal: Jon Molesworth

Animal Control Officer: Rosalie Towle

Director of Emergency Management: Moore will contact the Fire Department to see if Kevin Dexter or Corey Austin would be interested in this position.

Conservation Commission: Jim Brigham

TRORC Board Member: Jim Brigham
Alternate: Nate Pero

GUVSWD Board Member: Russ Bragg

Jim Brigham moved to appoint the above listed positions where names were provided. Moore seconded the motion and the vote passed unanimously.

Energy Committee: will be put on the agenda for the next meeting.

Set Selectboard Meeting Dates/Times for 2010: Petersen moved to set the board meetings for **6:00pm** on the first and third Mondays of each month. The motion was seconded and approved.

To Hear and Act on Town Committees and Commissions: Planning Commission Reilly explained that the first charge of the Commission is inclusive collaboration otherwise the Town Plan is just a document. Reilly asked the board for assistance. The next meeting is scheduled for April 12 at 6:30 pm in the Community Building. Reilly explained that the Commission would like to start discussing the Town plan all-inclusive from all boards and Commissions including collaboration with schools etc. Rather than doing a survey, the Commission would like one selectboard member to act as an agent for grants.

Roads: *Heatherfield Road Reclassification Determination:* Cray read the minutes of the April 15, 1985 regular selectboard meeting regarding Heatherfield Road. The minutes were unclear and indicated that Heatherfield could be a Town road. The board will write letters and contact the Blakes regarding plowing. The board will write letters and contact the Blakes regarding the length of the road to be plowed which will be included in the letter. The Town legal council feels it is a Town road. A culvert may need to be installed. The Town would receive State money if reclassified. The board discussed the

decision further. Moore moved to accept Heatherfield as a Town road. The motion was seconded and the vote passed unanimously.

Slaughterhouse Road Reclassification Determination: The previous board met with Corey and Julie Paye who are abutting property owners. The Town also replanked the bridge. The bridge leads only to a trail. The Town only retains the right of way if the road is reclassified as a trail and not if the road is given to private ownership. If the Town gives up the road, abutting landowners would resume ownership. The board discussed the possibility of bridge maintenance by the snowmobile club. The board tabled the discussion for the next board meeting when abutting property owners can be present.

Beebe Road Hearing: Tabled until the board can speak with abutting property owners. The board clerk will send notification letters to abutting property owners for a hearing in the fall. The board discussed the possible 49.5 foot Town right of way. The board will check ownership of the land.

Meeting with VTrans: The board is applying for a grant for paving and will set up an early morning meeting during the week to look at roads and set priorities.

Winter Road Maintenance Policy: The board discussed the no parking rule for roadside parking currently included in the policy and what the penalty should be. The board discussed the need to set a new policy or change an existing policy to include the rule. Road signs were suggested reading, "Cars Towed at Owners Expense" and suggested establishing an ordinance for signs. The board will check with the Town lawyer and discuss at a future meeting. The portion of the policy regarding maintenance between 2:30 or 3:00 am to have the roads cleared by 7 am for buses as added by the Town road crew was also discussed. The board suggested additional revisions regarding the period of work between breaks. Moore suggested breaks every six hours for safety issues instead of the 16 hours currently included in the policy. Additional revisions included removing the language regarding salt application and questioned penalties for putting snow into Town roads. The board discussed the need to set a new ordinance or change an existing ordinance to include the rule and suggested establishing an ordinance for the penalty. Jim Brigham moved to contact the Town legal council regarding the winter road policies. The motion was seconded and the vote passed unanimously.

Mill Street Residential Culvert Paperwork Review: Mike Bouchard requested a replacement of the culvert. The board discussed the request and clarified that the culvert is not the Town's responsibility. Paperwork has been filed for the landowner to replace the culvert. Cray moved for Moore to complete the paperwork on behalf of the board. The motion was seconded and the vote passed unanimously.

Old Business: *Pre-Disaster Mitigation Plan:* The document was reviewed by the board. The board discussed the need for two dry hydrants on Middlebrook and the necessity of a right of way for the installation of the hydrants.

Right-of-Way Ordinance Publication Authorization: Jim Brigham moved to have the board clerk complete the publication. The motion was seconded and the vote passed unanimously.

Part Time Building Maintenance Subcontractor: The board has not received any responses on the request for proposals completed by the board. Cray expressed that the lack of responses may be due to required insurance coverage. The board will check with surrounding Towns and see who they use. Andy Petersen suggested hiring someone was a Town employee to allow coverage under the Town's policy. The board discussed the potential pay set at \$15/hour.

Outside Audit/CPA Selection: The audit paperwork is ready to be signed and has been checked by the Town treasurer, Rhonda Cook. Andy Petersen indicated that work done by the firm was professional. Petersen recommend the firm. Moore moved to accept the firms offer. The motion was seconded and the vote passed unanimously.

Other Business: Pero requested reimbursement for purchasing POW and American flags for the American Legion. The flags cost \$25.95 each. Cray requested a bill. Pero will follow-up.

The board entered executive session at 8:10 pm with Sarah Blanchard to discuss the First Response Team. The board closed executive session.

Cray moved to appoint Corey Austin was a full member of the First Response Team. The motion was seconded and the vote passed unanimously.

Sarah Blanchard's term as health officer is up this year. The position is open and Blanchard will keep a look out for qualified candidates to take over the position.

Sign Orders and Review Correspondence: Orders were signed by the board and correspondence was reviewed.

Agenda Items for Next Meeting: Request for Proposals for Lawn Work, Updated List for Auditors and Listers, Brushwood Community Forest Fund, Energy Committee, CDC and Budget Committee Appointments, Set Up Town Clean-Up Day, Winter Road Maintenance Follow-Up with Lawyer

The next CDC meeting will be held on March 16, 2010 at 7:00 pm in the Historical Society Room in the Community Building. The next regular board is scheduled for April 5, 2010 at 6:00 pm in the Community Building Multi-Purpose Room.

The meeting was adjourned at 9:45 pm.

Respectfully submitted,

Candy Malinoski