

Minutes of West Fairlee Selectboard August 1, 2011 Meeting

Present for the Selectboard: Jim Brigham, Beverly Ash, Delsie Hoyt, Fred Cook, Bonnie Cray

Visitors: Geoff Gardner, Peggy Willey

The meeting was called to order at 6:00pm by Beverly Ash

- Approve minutes of July 18, 2011 regular board meeting.

Cray makes a motion to accept the minutes for the July 18, 2011 regular board meeting, Brigham seconded the motion, and the motion passes unanimously.
- Hear and Act on the Reports of Town Officers and Committees.
 - Building Committee Update

Tentatively there is a meeting scheduled with Fire and Safety for August 9th.
- Roads
 - Marsh Hill Road Bridge

Cahoon has gotten back to the Town with three options for the bridge; the Town does not have to line up an Engineer for this project. It was recommended to put out two options for bridges to get the best price/bid from qualified contractors.
 - Road side mowing RFP

A request for proposals for mowing was discussed and will be written up to be put out for bid to get the roadsides mowed.
 - Crack Seal

It was discussed to contact the company who handle the crack seal last year to come again this year.
- Old business
 - 911 Coordinator

Hoyt makes a motion to appoint Angela Eaton as 911 Coordinator, Brigham seconds the motion, and the motion passes unanimously.

The 911 Coordinator will work on only new assignment of numbers, recent property transfers, and new driveways until the Selectboard establishes a budget/line item.
 - Junk Letters

These letters were discussed and other than a couple questions regarding specific junk issues these letters were sent.

➤ Tax Sale Discussion

The Town purchased two properties at the tax sale.

• New Business

➤ Brushwood Forest

The Conservation Commission Committee had a walk with an Orange County Officer through Brushwood Forest; they walked the trails to see what issues really need to be handled to make the trails nicer and more users friendly.

The proposal was for the Conservation Commission use funds from their fund to put crushed gravel down to take care of a serious wash out on one of the trails. Some ideas were tossed around to rectify this washout issue. Though until Brushwood Forest is legally the Town of West Fairlee's there really is no way they can do anything to help with this issue at the time.

➤ Park Ordinance

It was discussed to make this an actual ordinance or a policy as the ordinance was adopted in 2009 by the Selectboard.

Cray makes a motion to complete the ordinance for the West Fairlee Park and Southworth Park, Brigham seconds the motion, and the motion passes unanimously.

A letter will be sent to Matt Austin regarding filing the proper paperwork with the Town for putting in a trailer. He will have two weeks to rectify this situation.

• Other business to be presented to the board that will be acted on at the next regular meeting

Members of the First Response Team contacted Selectboard with concerns. As First Response Team members are Town employees, an Executive Session will be scheduled for the next meeting to resolve these issues.

Cray discussed how to set up a Charitable Trust for various people to be able to make donations to different committees/commissions and be able to have it be tax deductible.

• Sign orders

Brigham makes a motion to sign the orders, Hoyt seconds the motion, and the motion passes unanimously.

• Review Correspondence

Letter from Green Mountain Economic Development

Municipal Planning Grants

Information on Ely Cooper Mine

- Review of Town Financial Statements and Journal Entries

Brigham reviewed the journal entries and supporting documentation of the general ledger and found that all was correct and accounted for.

- Action-items and Agenda Items for Next Meeting

Marsh Hill Road Bridge RFP

Cracked Seal

Mowing RFP/Bids

First Response Team Executive Session 6 to 6:30

Brushwood Forest

Austin Trailer

- Up Coming Events

Building Committee – Tentative meeting with Fire and Safety August 9th

Lake Fest August 13 – Activities all day

- Adjourn

Cray makes a motion to adjourn at 7:06 PM, Brigham seconds the motion, and the motion passes unanimously.

Respectively Submitted,

Meredith Hartshorn, Selectboard Clerk