

Minutes of West Fairlee Selectboard January 10, 2012, Special Meeting

Present for the Selectboard: Beverly Ash, Delsie Hoyt, Jim Brigham, Fred Cook, Bonnie Cray

Visitors: John Blake and Jonathan Blake

The meeting was called to order at 6:00pm by Beverly Ash

- Sullivan, Powers & Co. 2011 Audit Proposal

The audit proposal was reviewed. Lists of things that need to happen before the auditors come in are as follows: reconciling the taxes and bank records to the general ledger with the Town Clerk, review of town financials, and the self audit to verify what was required to be done was completed.

Cray makes a motion to have Sullivan, Powers & Co. audit the 2011 records, Hoyt seconds the motion, and the motion passes unanimously.

- Town report/warning

The warning was reviewed to see which articles needed to be petitioned for and which we have not received. The wording of a few of the articles was discussed. The miscellaneous committees reports were discussed to see which one we still needed and which ones have been received.

Also discussed was the dates of which the town report will need to be sent out in order to get the report in the Town's people's hands with sufficient time before the Town meeting.

- Budget

The budget was reviewed and revised accordingly. The Blake's came in to help review the highway budget. Cray recommended changing the Sand pile budget into a CAP fund. The fuel surcharge will be billed out per hour for both the winter and the summer. The only difference between the two seasons is the formula in which to use. CAP funds were discussed for various aspects of the highway department.

- Adjourn

Brigham makes a motion to adjourn at 7:18 PM, Ash seconds the motion, and the motion passes unanimously.

Respectively Submitted,

Meredith Hartshorn, Selectboard Clerk