

## **Minutes of West Fairlee Selectboard October 3, 2011 Meeting**

**Present for the Selectboard:** Beverly Ash, Delsie Hoyt, Bonnie Cray; Jim Brigham, Fred Cook

**Visitors:** John Blake, Jonathan Blake, Lisa Ordway

**The meeting was called to order at 6:00pm by Beverly Ash**

- Visitors
  - Gene Lotman - King Hill Road Repairs

Mr. Lotman came in to discuss the condition of King Hill Road, he would like some help from the Town to help repair this road. At this time King Hill Road is a Class 4 road and the Town is only responsible for maintaining the culverts and bridges.

The right-of-way was reviewed and discussed for Mr. Lotman.
- Approve minutes of September 19, 2011 regular board meeting.

Cray makes a motion to approve the minutes of September 19, 2011 regular board meeting and September 21, 2011 emergency meeting, Brigham seconded the motion, and the motion passes unanimously.
- Hear and Act on the Reports of Town Officers and Committees.
  - Building Committee Update

It was determined that the Bond Vote would not be moved forward with this fall and that while the numbers will still come in on the revised “scaled back” project that will be the extent of it this year.
- Roads
  - FEMA

Overall a very good meeting, the Selectboard found out they could get more out of FEMA than they thought. Only one of the projects that was applied for was not accepted by the FEMA people.
  - Beanville Road Update

The Road is coming right along; Mark Bannon thought that by October 4<sup>th</sup>, there would be at least one lane open for Emergency vehicles.
  - Line of Credit from Merchants
    - ◆ Sign paperwork

The Line of Credit paperwork was looked over and signed.
  - Salt Shed Gate

The maintenance person was in touch with the Blake’s though a meeting has yet to be set up.

➤ Roberts Road

The RFP for this work was discussed so that it can be put out for bid.

Cray makes a motion to run the RFP by Mark Bannon and then put it out for bid, Ash seconds the motion, and the motion passes unanimously.

Hoyt also would like to follow-up with Tig and thank him for his help.

➤ Summer Roads Work

Blake's are waiting on the easement from Bill Richter to continue work on Wild Hill; this easement is in the works.

Various culverts were discussed between the ones that need replacing or the ones that need to be put in. There are five culverts that need to be dealt with this year.

➤ Winter Roads Plan

The rights-of-way where the Blake's turn around during winter months were discussed to see if things need to be addressed before the plowing season begins.

➤ Better Back Roads Grant

The final report for this grant is due October 28<sup>th</sup>.

➤ Marsh Hill Bridge

Mark Bannon has started working on comparative analyses for the different options for the fixing of this bridge.

• Old business

➤ Park Policy

This policy has been approved and will be posted to the Town Website.

➤ Maintenance Work

The maintenance person came in and looked at the front light, it was discovered that it needs to be completely replaced and electrician needs to come and look at it. A licensed electrician will be contacted for the front light and for the baluster in the food pantry.

• New Business

➤ Mowing Contracts Out

The Mowing Invitation to Bid was reviewed and it was discussed on how it will be put out, it will be sent out to previous bidders as well as posted for others to see and have an opportunity to review and possibly bid.

➤ Budget Committee

Andy Petersen and John Blake are both on board to be on the Budget Committee, the other members of the committee were emailed while those people have not yet responded.

If anyone is interested in joining the Budget Committee please contact a member of the Selectboard.

➤ Shoveling Contract

Cray has talked to the Maintenance person about this and he doesn't think he can do this, do to his other job.

➤ ADA Grant

To be tabled until the next regular meeting.

➤ Review 2012 Renewal Application for VLCT PACIF membership.

Renewal Application for VLCT PACIF membership was reviewed by the Selectboard.

Hoyt makes a motion to sign the current expense note, and the resolution and tax certificate concerning current tax "disaster recovery", Cray seconds the motion, and the motion passes unanimously.

- Other business to be presented to the board that will be acted on at the next regular meeting

Brushwood Forest update

Andrew and Valerie Pfeiffer both employees of the US Census have offered to help correct the errors of the 2010 census bureau.

- Sign orders

Cray makes a motion to sign the orders, Brigham seconds the motion, and the motion passes unanimously.

- Review Correspondence

FEMA Updates

Two River Ottaquechee Updates

Extra Eyes for Safety

We all need each other

- Review of Town Financial Statements and Journal Entries

To be reviewed at the next regularly scheduled meeting.

- Action-items and Agenda Items for Next Meeting

FEMA

Beanville Road Update

RFP for Roberts Road Update

Salt Shed Gate

Marsh Hill Bridge Update

Brushwood Forest

Maintenance Work

Mowing Contract  
Budget Committee  
Shoveling Contract

Ash makes a motion to go into executive session at 7:21, Brigham seconds the motion, and the motion passes unanimously.

Cray makes a motion to invite the Selectboard Clerk into the executive session, Hoyt seconds the motion, and the motion passes unanimously.

Ash makes a motion to come out of executive session at 7:40, Brigham seconds the motion, and the motion passes unanimously.

- Up Coming Events

League Weathering the Storm Wednesday, October 19, 2011

League Managing the Municipal Budget Wednesday, October 26, 2011

Town Plan Hearing Monday, November 14, 2011

- Adjourn

Brigham makes a motion to adjourn at 7:40 PM, Ash seconds the motion, and the motion passes unanimously.

Respectively Submitted,

Meredith Hartshorn, Selectboard Clerk