

Minutes of West Fairlee Selectboard September 19, 2011 Meeting

Present for the Selectboard: Beverly Ash, Delsie Hoyt, Fred Cook, Bonnie Cray; Jim Brigham

Visitors: Lisa Ordway, Tim Ward, John Smith

The meeting was called to order at 6:00pm by Beverly Ash

- Beanville Road
 - ◆ Open Bids from Contractors

The bids were opened at 6pm and read a loud by Hoyt.
- Visitors
- Approve minutes of September 7, 2011 regular board meeting and September 12, 2011 Roads/Bridges meeting.

Hoyt makes a motion to approve the minutes of September 7, 2011 regular board meeting and September 12, 2011 Roads/Bridges meeting, Cray seconded the motion, and the motion passes unanimously.
- Hear and Act on the Reports of Town Officers and Committees.
 - Building Committee Update

There are no new updates at this time.
- Roads
 - FEMA Meeting
 - ◆ Update/overview FEMA “introductory” meeting

The Selectboard met with Bill Herbert FEMA Operations Supervisor for Northern Vermont, FEMA teams for Public Assistance, municipalities is just being rolled out; it looks like it will be 2 to 4 weeks before we see a Project Specialist
 - ◆ Status of FEMA Category B work/paperwork & plan

The Selectboard reviewed the FEMA Category B Emergency Protective Measures taken for Tropical Storm Irene. Total actual cost is approximately \$5,000, and this portion of our claim can be submitted to FEMA as soon as the paperwork is completed.
 - ◆ Status of “small” FEMA Category C work/paperwork & plan

The Category C permanent work consists of the following approximate costs:

 - Back Street ~ \$5,000
 - Beanville Culvert Wingwalls ~ \$5,000
 - Cross Road (actual cost) approx \$1,600
 - Roberts Road ~ \$25,000±

➤ Review/approve VT ERAF application

FEMA will pay up to 75% to repair to pre-existing condition, ERAF is the additional 12.5-15% paid by the State. West Fairlee meets the criteria for the full 15%.

➤ Executive session to consider contractor proposals for Beanville Projects

Cray makes a motion to go into Executive Session at 6:25pm, Brigham seconds the motion, and the motion passes unanimously.

Ash makes a motion to invite Meredith Hartshorn into the executive session, Cray seconds the motion, and the motion passes unanimously.

Ash makes a motion to leave Executive Session at 6:50, Hoyt seconds, and the motion passes unanimously.

Brigham makes a motion to accept Fornwalt Excavation, LLC's bid to proceed with the Beanville washouts, Cray seconds the motion, and the motion passes unanimously.

➤ Decision/plan for Beanville repairs including possible need for construction easement

The Selectboard will get in touch with Jason Fornwalt so he can start as soon as possible. There will be additional items that need to be addressed as needed such as guard rails and pavement. Pavement will be addressed once work is more close to being completed as it is not recommended to put pavement down once it becomes to cold.

➤ Line of Credit from Merchants

◆ Compute needs & approve

Category B Work = \$5,000

Category C Work = \$40,000

Beanville = \$125,000 plus additions at 25%

Hoyt makes a motion to approach Merchants Bank for an Emergency Line of Credit in the amount of \$250,000, Cook seconds the motion, and the motion passes unanimously.

The Selectboard noted that this is a line of credit and the Town will only pay interest on the portion of funds that are actually drawn and expended on the storm recovery projects. Total funds required by the Town will be dependent upon how quickly we receive reimbursement and/or interim payments from FEMA.

➤ Bids for Marsh Hill

◆ Update/status Marsh Hill Bridge plan/mtg

Mark Bannon would like to meet with the Selectboard to discuss Marsh Hill Bridge.

- Plan for Roberts Road permanent repair

Tig Tillenghast contacted Hoyt and offered assistance of their highway department in putting together specs to get Roberts Road. The Selectboard is tabling this until they hear back from Tig.
- Salt Shed Gate/Other Maintenance work

The Salt Shed Gate will be tabled until next regular meeting.

The maintenance person said that the light in the Food Shelf area that is out; needs an electrician to look at it as it might be a balister problem.
- Balance summer roads work

To be tabled until next regular meeting.
- Old business
 - Park Policy

To be tabled until next regular meeting.
 - Status WF First Response

All paperwork has been completed and the First Response Team is no longer a Town entity it is now the FAST squad handled by the West Fairlee Fire Department.
- New Business
 - Brushwood Forest

The Brushwood closing is planned for September 30th.
 - 911 Coordinator

Rhonda Cook has said she will take on this position.

A budget item for 911 Coordinator will need to be addressed for next year's budget.
- Other business to be presented to the board that will be acted on at the next regular meeting
- Sign orders.

Cray makes a motion to sign the orders, Brigham seconds the motion, and the motion passes unanimously.
- Review Correspondence

Vermont Local Roads Pamphlets
 Vermont League of Cities & Towns Managing Municipal Budget
 Vermont League of Cities & Towns Weathering the Storm

- Review of Town Financial Statements and Journal Entries

To be reviewed at the next regularly scheduled meeting.

- Action-items and Agenda Items for Next Meeting

FEMA

Winter Roads Plan

Mowing Contracts Out

Summer Road Work

Roberts Road

Salt Shed Gate

Better Back Roads Grant

Budget Committee

Maintenance Work

Shoveling Contract

ADA Grant

Park Policy

- Up Coming Events

League Weathering the Storm Wednesday, October 19, 2011

League Managing the Municipal Budget Wednesday, October 26, 2011

- Adjourn

Cray makes a motion to adjourn at 7:47 PM, Brigham seconds the motion, and the motion passes unanimously.

Respectively Submitted,

Meredith Hartshorn, Selectboard Clerk