

Minutes
West Fairlee Selectboard Meeting
Monday June 3, 2013

Present: Corey Austin, Fred Cook, Delsie Hoyt, Cat Spalding

Visitor: Vicky McFarlane

The meeting was called to order at 6:00 pm.

Minutes: The minutes of May 13, 2013 meeting were approved.

Visitors

Vicky McFarlane, a resident on Robinson Road, expressed concerns about road maintenance of Robinson Road, a Class 4 road. She reported that it is very rutted and rough; it's been quite a while since any maintenance has been done on it. The Selectboard clarified that current policy is that the town doesn't maintain class 4 roads except bridges, culverts, and some ditching as required by State law. McFarlane wanted to know what she could do to change this, because in the past the residents used to share the cost of materials with the Town. She requested contact information for other residents on the road who might cooperate on road maintenance; Hoyt will provide the link to the town's new online tax map system where she could get that information. Jonathan Blake will be asked to look at the road to see whether any ditch work (which does fall within town responsibilities) would be helpful.

Financial Statements

Delinquent taxes are coming in, so we haven't had to draw any more on our line of credit.

Roads

Town Highway Maintenance Contract – The contract is still with Paul Gillies, but it should be back this week. Bid documents will be available after June 17, and the deadline for receiving bids will be 6:00 p.m. July 1. An ad will be placed in the Journal Opinion, and contractors known to be interested will be contacted individually. No email submissions will be accepted.

Driveway access permit for the Dragon property on Robinson Hill Rd – The permit requests a driveway 40' wide rather than standard 30', which needs a waiver from the Selectboard. He wants the extra width because it's perpendicular to Robinson Road and he wants to be able to get his camper in there. It looks well planned; the long culvert will work well there. Fred Cook moved to approve Dragon's driveway access permit including the 40' width, Corey Austin seconded; approved.

Paving – Tim Cramer of Blaktop Paving came today to look at Wild Hill. Hoyt stressed to him that the job has to include traffic control, Bill Vignault from Pike will be coming on Wednesday. Barry Cahoon, River Engineer from the VT Agency of Natural Resources is also coming on Wednesday to approve bridge repairs and extension of the road shoulders.

Old Business

Merchant's Bank line of credit for renovations – paperwork is ready and was signed at the meeting.

Hoyt noted that the paving work will require a current expense loan because the Class 2 grant requires Town to pay all invoices and request reimbursement from the State at the end of the project. The bank needs little additional documentation, since they already have the audit.

Recycling - Dumpsters need to be pulled; they also need covers – Hoyt will ask NRRA to provide a definitive list of recyclable materials. Otherwise the new system is working well.

Liability insurance

Event or activities run directly by town officials are covered under our liability policy but we are supposed to make sure that other individuals or vendors have their own liability insurance. Hoyt was told by PACIF, the Town insurance carrier, the Selectboard has some discretion if the activities seem fairly benign. Craft sales like the planned Library event might fit into that category, but activities like face painting could pose more of a liability issue. The Selectboard is looking into whether that State or school carries liability coverage for chainsaw education program for Oxbow students in the Brushwood Forest and will seek a Memo of Understanding to clarify liability.

Flood Plain Ordinances

Joint meeting with Planning Commission re: flood plain ordinances and regulations: the date was set for July 15th with the Selectboard meeting at 5pm, and the joint meeting at 6pm.

Corey Austin moved to sign the orders; Fred Cook seconded; approved.

The meeting was adjourned at 6:49pm.