

Minutes
West Fairlee Selectboard Meeting
Monday March 18, 2013

Present: Beverly Ash, Cory Austin, Fred Cook, Delsie Hoyt

The meeting was called to order at 6pm.

Cook nominated Delsie Hoyt as Selectboard Chair; Ash seconded; approved.

Ash moved to approve the Minutes of March 4, 2013 regular selectboard meeting as presented; Cook seconded; approved.

Austin moved to appoint the following slate of Town officials; Cook seconded; approved.

Position	Official	Term Expires
Tree Officer	Fred Cook	2014
Planning Commission	Chris Aquino	2016
	Stuart Bacon, II	2016
	Zack Brohinski	2016
Conservation Commission	pending	
Board of Adjustment	Chris Aquino	2016
Two Rivers RPC	Nancy Malmquist	2014
Lake Fairlee Study Comm.	Fred Cook	2014
	Mike Fanizzi	2014
Surveyor of Wood/Coal	Jon Molesworth	2014
	Corey Paye	2014
	May Brigham	2014
	Vacant	2014
GUV Solid Waste	Vacant	2014
Emergency Management	Lucinda Austin	2014
Animal Control Officer	Vacant	2014
Service Officer	Don Phoenix	2014

Vacancies in elected positions (1 Selectboard member, 1 Lister, 3 Library Trustees) will be posted as required by Statute. The Selectboard will also advertise the need for an Animal Control Officer and Selectboard Clerk which need not be residents of West Fairlee. Ash moved that current Library Trustee, Marilyn Dresser be appointed to another term (ending in 2017); Cook seconded; approved.

Roads: Culvert work needed on Austin Road, Beanville, and Bloodbrook were noted and will be addressed after spring thaw.

Old Business:

Transition of recycling location: Cook and Austin will contact the Blakes to address access and any prep work required to relocate the recycling to the salt shed property on Crossroad. As a courtesy, Hoyt will contact the Thetford Selectboard regarding the change.

Building Renovations Plan: Merchants Bank, the Town's municipal lender, will need 4-6 weeks to draw up the documents for interim financing of the renovations. Hoyt will ask the bank to proceed.

FY2012 outside audit: Hoyt is drafting a response to the auditor's management letter.

Annual State Highway Grant: The Certificate of Compliance approved at the last meeting was signed. VTrans District #4 Director Chris Bumps will schedule a site visit shortly to assist with completion of the FY2013 highway financial plan.

New Highway Codes and Standards: Copies of the new Codes & Standards were distributed and reviewed at the last meeting. After further discussion weighing several advantages of adopting the new standards, Cook moved that West Fairlee adopt the new VTrans Highway Codes & Standards (dated January 2013); Ash seconded; approved.

Village Center Designation: While no business or residents had taken advantage of the tax incentives provided by the Village Designation since established in 2005, it was decided that renewal was easier than reapplying at some later date, and the designation may provide added weight when applying for municipal planning and other State grants. As moved to renew the village center designation; Austin seconded; approved. A draft of the renewal will be reviewed at a future meeting and is due May 6.

New Business:

Contract for Town Highway Maintenance: The current 4 year highway contract expires in May. The Selectboard discussed the need to revamp the Town's request for proposals and contract documents to make them more clear and comprehensive. Some of the issues and questions to be researched and/or discussed further include insurance and other documentation; contract term; possible inclusion of annual inflation and/or fuel adjustments; minimum equipment requirements; definition of "major" projects; institution of work orders; whether to include grading, mowing or subcontract separately.

Specifications/Bid process for Class II Road grant: Action will be deferred until snow clears. For accurate bidding, the Selectboard will need to decide and mark where reclamation paving is indicated as opposed to overlay prior to soliciting bids.

2013-14 Community Building Leases: A general discussion ensued regarding adjustments to the current leases. It was noted that the Selectboard will need to work closely with tenants and contractor to minimize business disruption during the renovations. Information, when known, will be included in the new lease cover letter.

Other Business: Ash asked about the status of the small shelter initiative. The Red Cross had been overwhelmed with requests last fall; Hoyt will reconnect with them to try to set up a training.

Ash moved to sign the orders; Austin seconded; approved.

The meeting was adjourned at 7:45 p.m.